

Project Management Institute, Rochester Chapter 2018 Budget

	<u>2018 Budget</u>	Comments
1100 Chapter Income		
1101 January Meeting	800.00	
1102 February Meeting	800.00	
1103 March Meeting	800.00	
1104 April Meeting	800.00	
1105 June Meeting	800.00	
1106 September Meeting	800.00	
1107 October Meeting	800.00	
1108 November Meeting	800.00	
1109 December Meeting	400.00	
1110 Chapter Membership	27000.00	
1120 PDD	75000.00	
1121 PDD Sponsorship	3000.00	
1130 PD Conferences	40000.00	
1140 Chapter Sponsorship	6500.00	
1150 Chapter Advertising	1500.00	
1160 Ithaca Chapter Mtg	1200.00	
1170 Ithaca PDD & Workshop (change)	7500.00	
Special Topic Meetings (added)	1200.00	
ROC THE Project sponsors (added)	8000.00	
Total 1100 Chapter Income	<u>177700.00</u>	
1200 Chapter Meeting Expenses		
1201 January	-1400.00	
1202 February	-1400.00	
1203 March	-1400.00	
1204 April	-1400.00	
1205 June	-1400.00	
1206 September	-1400.00	
1207 October	-1400.00	
1208 November	-1400.00	
1209 December	-1400.00	
Special Topic Meetings (added)	-2600.00	
August networking meeting (added)	-2000.00	
Total 1200 Chapter Meeting Expenses	<u>-17200.00</u>	
1300 President		
1301 Board Meetings	-1350.00	
1302 Charitable Contributions	-2000.00	
1304 Equipment/Supplies	-2000.00	
1305 LIM Expenses	-22700.00	
1306 Planning Meetings	-750.00	
1307 Region 4 Meeting	-5250.00	
1309 Strategy Sessions	-2550.00	
1340 Director Meetings	-2700.00	
1345 Volunteer Appreciation	-1000.00	
1350 Member Giveback	-8000.00	
Total 1300 President	<u>-48300.00</u>	
1400 President Elect		
1401 Planning Meetings	-1400.00	
Total 1400 President Elect	<u>-1400.00</u>	

1500 Vice President of Finance		
1502 Phone Conference Line	-275.00	
1504 Insurance	-250.00	
1505 Office Supplies	-200.00	
1506 Paypal	-400.00	
1506A Paypal Event Transactions	-6500.00	
1507 Planning Meetings	-650.00	
1508 Postage	-40.00	
1509 CPA Fees	-800.00	
1510 QuickBooks	-650.00	
1510 Bookkeeper	-650.00	
1520 Rent	-3300.00	
1540 Web hosting (move to Marketing/Comms)	0.00	Note: this will be due in 2019 (~\$400)
Total 1500 Vice President of Finance	-13715.00	
1600 Vice President of Marketing and Communications		
1601 Advertising	-1500.00	
1603 Planning meetings	-300.00	
1604 Printing	-300.00	
1605 Social Media (Hootsuite)	-130.00	
1606 Promotional Events	-1000.00	
1607 Promotional Materials	-1000.00	
1610 Rochester Chamber of Commerce	-750.00	
1630 Graphic Support	-600.00	
1640 Website-Star Chapter	-1200.00	
1608 Photography Materials	-2000.00	
1820 Business Cards & Badges for Board	-500.00	
XXXX Software	-350.00	
XXXX Technology (WebEX)	-500.00	
Total 1600 Vice President of Marketing and Communications	-10130.00	
1700 Vice President of Membership		
1702 Guest Pass Program	-500.00	
1703 New Member Gifts	-2000.00	
1704 Planning Meetings	-400.00	
1705 Postage/Supplies	-2000.00	
1707 Volunteer Recognition	-3500.00	
1820 Business Cards & Badges for Board	-500.00	
Member Appreciation (added)	-1000.00	
Total 1700 Vice President of Membership	-9900.00	
1800 Vice President of Governance		
1801 Planning Meetings	-200.00	
1830 Tech- Docusign	-600.00	
1840 Supplies	-50.00	
1850 Scholarships	-3000.00	
1860 New Technologies	0.00	
Total 1800 Vice President of Governance	-3850.00	
1900 Vice President of Ithaca		
xxxx Equipment	-500.00	
1921 Chapter Meetings	-4500.00	
1922 Marketing Communications	-200.00	
1923 Postage	-150.00	
1924 Volunteer Recognition	-650.00	
1925 Planning Meetings	-600.00	

1926 Supplies		-300.00
xxxx Professional Development Day & Workshop		-3500.00
Member Appreciation (added)		-500.00
Total 1900 Vice President of Ithaca	-\$	10,900.00
2000 Vice President of PD		
2001 Attendee Gifts		-3500.00
2002 Printing Expenses		-1800.00
2003 Speakers Expenses		-6000.00
2004 Facilities/Venue Costs		-6000.00
2005 Equipment and AV Rental Costs		-6000.00
2005a Speaker/PDD Team Recognition Dinner		-1200.00
2005b Food & Drink Expenses		-21000.00
2007 PD Conferences		-20000.00
2008 Event Planning Meetings Expenses		-700.00
Total 2000 Vice President of PD		-66200.00
2100 Vice President of Outreach		
2101 Planning Meetings		-750.00
2102 Executive Outreach		-1000.00
2103 Project of the Year		-1000.00
2110 Academic Outreach		-500.00
2120 Networking		-1000.00
2130 Community Outreach		-1000.00
2140 Corporate Ambassadors		-500.00
2150 CoP Initiatives		-2000.00
2160 Student Branch (start up)		-1000.00
Mentoring		-1000.00
ROC THE Project (added)		-9800.00
Total 2100 Vice President of Outreach	-\$	19,550.00
Total Expense	\$	(201,145.00)
TOTAL (NET BALANCE)	\$	(23,445.00)
	10 months expenses =	\$ (167,620.83)
Current Account balance	\$	207,415.67
Less pending expenses	\$	(12,000.00)
Reserve	\$	195,415.67
Available reserve to invest into Chapter	\$	27,794.84
(reserve minus 10 months expenses)		